



**INDIANA UNION
CONSTRUCTION**
SUBSTANCE ABUSE TRUST

Midwest Toxicology Services, LLC

Third Party Administrator for IUCSAT

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Reasonable Suspicion Training for Supervisors

Who is the class designed for:

This class is designed for any person that supervises employees in the workplace. The class will focus on educating attendees on the most common signs and symptoms associated with drug and alcohol use and abuse. The steps toward deciding to do a reasonable suspicion test will be discussed in detail along with how to document observations. This training is extremely important and will provide attendees with the tools they need to assist them in identifying behavior associated with drug and alcohol use in the workplace or on construction sites. This is an excellent learning opportunity for managers and leaders in your organization.

Course objectives:

• Drug education	• How to confront employees
• Alcohol education	• How to help employees who test positive
• How to determine reasonable suspicion	• How to correctly arrange for testing
• How to document observations	• Questions/Answers

Training location and dates:

There are currently no supervisor training classes scheduled for the IUCSAT program.

Please contact Tiffany Ellefson at tiffany.ellefson@midwesttox.com or 317/262-2205 if you are in need of this training.